



# HENRY WALKER

Assistant Warehouse Manager I

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## PROFESSIONAL SUMMARY

Results-focused warehouse professional with two years of experience in overseeing operations and inventory management. Proficient in optimizing shipping and receiving processes while ensuring compliance with safety protocols. Adept at maintaining precise inventory records and enhancing team productivity. Committed to driving operational excellence in a fast-paced warehouse environment.

## WORK EXPERIENCE

### Assistant Warehouse Manager I

Pineapple Enterprises

📅 May / 2024-Ongoing

📍 Santa Monica, CA

1. Supervise daily warehouse operations, ensuring efficient receiving, storing, and shipping of products.
2. Develop and implement safety protocols to ensure compliance with OSHA regulations.
3. Prepare reports on inventory levels and operational performance for management review.
4. Coordinate shipping processes by issuing instructions and routing information to optimize delivery schedules.
5. Collaborate with cross-functional teams to align warehouse activities with production and sales goals.
6. Analyze demand forecasts to allocate resources effectively and manage peak delivery periods.
7. Conduct regular inspections of warehouse facilities and equipment to ensure operational readiness.

### Assistant Warehouse Manager

Silver Lake Enterprises

📅 May / 2023-May / 2024

📍 Seattle, WA

1. Load and unload products, ensuring safe handling of goods up to 10,000 pounds.
2. Maintain accurate records of received and shipped goods to enhance inventory management.
3. Utilize forklifts and pallet jacks to move materials efficiently within the warehouse.
4. Resolve customer inquiries and complaints in a timely and professional manner.

## EDUCATION

### Associate of Applied Science in Logistics

Springfield Community College

📅 May / 2022-May / 2023

📍 Seattle, WA

Focused on logistics management, inventory control, and warehouse operations.

## SKILLS

Order Fulfillment



Stock Replenishment



Performance Metrics



Equipment Maintenance



Warehouse Software



## INTERESTS

🎨 Art

🤝 Volunteering

🌲 Hiking

🧘 Yoga

## STRENGTHS

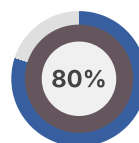
🔍 Criticality

☰ Detail-oriented

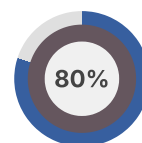
🤝 Diplomacy

😊 Enthusiasm

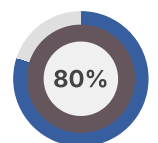
## LANGUAGES



English



Swahili



Polish

## ACHIEVEMENTS

★ Achieved a 20% reduction in shipping errors through improved processes.

★ Streamlined inventory tracking, resulting in a 15% increase in accuracy.