

Objective

Seeking an Audio Visual Specialist profession responsible for directing supervision, coordinating the, operating and maintaining of audiovisual equipment for the GBMC Conference Center as well as associated conference rooms, etc.,.

Skills

Management Skills, Serving Skills, Technical Skills, Audio Production Skills.

Work Experience

Audio Visual Specialist

ABC Corporation - 2011 – 2012

- Worked with clients for the preparation of and setting up of audiovisual, teleconferencing, and video conferencing equipment.
- Assessed clients needs and placing orders for equipment.
- Delegated orders over radios to teams of audio/visual technicians.
- Reserved, prepped, and installed equipment.
- Served as Technical director during conferences.
- Rolled and operated equipment during conferences.
- Assisted clients with PowerPoint presentations.

Audio Visual Specialist

Delta Corporation - 2009 – 2011

- Worked with clients to install electronics and the detailed cabling and wiring behind it Assisted higher management with tasks Drilled, wired.
- Operated A/V systems integrated with video conferencing, projection, audio, video recording, playback, and remote control devices at conference/.
- Coordination of A/V support for events held at public facilities, which included interaction with vendors and other facility support staff Operated.
- Post-event video and audio editing to be used in various platform media by using Adobe Premiere, Adobe Connect, Camtasia Studio, XSplit Broadcaster.
- Added accessible internal and external website links/reference links on the projects from Adobe Acrobat XI.
- Effectively communicate to technical and non-technical audiences to improve services and provide feedback along with individual coaching where needed.
- Coordinate candid and group photography for Federal Reserve Bank management and special events Collaborate with Event Planners to assist clients.

Education

GED