ROBERT SMITH

Audit Analyst

info@qwikresume.com | https://Qwikresume.com

To incorporate years of experience in providing customer service to the public as well as the private sector. I enjoy working in a team oriented environment using my excellent communication skills, computer savvy, and organized general office duties.

2013 – 2015

AUDIT ANALYST - TANGOE INC

- Qualified for analysis of all types of telecommunication invoices with the goal of finding billing errors, or cost savings, to ensure the invoices are accurate.
- Utilized FCC and Intrastate Tariffs as well as Vendors portals to perform a thorough research of the clients invoices.
- Conducted the review and analysis of vendor telecommunication invoices with the purpose of finding cost savings.
- Implemented optimization procedures to be able to identify network and tariff changes that also lead to cost savings.
- Identified new audit ideas to increase overall auditing results.
- Built networks both internally and externally to bring distant success to the team and company.
- Utilized telecom and billing expertise to cross-train partners and new-hires.

2010 – 2013

AUDIT ANALYST - DELTA CORPORATION

- Helped draft audit reports with key findings Performed SOX walkthrough and tested the controls independently Identified and evaluated risks on .
- Recorded and document results and compare to expected results Detected software failures so that defects may be discovered and corrected.
- Generated historical analysis of test results.
- Recorded and document results and compare to expected results Detected software failures so that defects may be discovered and corrected.
- Review Medicare claims and resubmit to Medicare with proper documentation gathered Arrange court hearings and gather all documentation needed for .
- Manager Megan Burks Phone (817)800-1679 40hrs/wk $60,000/yr Perform evaluations of client drug programs in adherence to Health Resources and .
- Honored as one of two top performers (out of 25+) on the Internal Audit Team in 2007 Took on progressive responsibility in the full range of Internal .

© This **Free Resume Template** is the copyright of Qwikresume.com. **Usage Guidelines**

EDUCATION

GED

SKILLS

Proficient In Microsoft Office Suite, Management Skills, Documentation Skills.