

OLIVIA SMITH

Audit Manager

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PROFESSIONAL SUMMARY

Accomplished Audit Manager with a decade of experience in leading comprehensive financial audits and risk assessments. Skilled in enhancing internal controls and ensuring regulatory compliance, driving operational excellence. Proven success in mentoring teams and communicating audit findings, cultivating a culture of transparency and continuous improvement.

WORK EXPERIENCE

Audit Manager Apr / 2019-Ongoing
WidgetWorks Inc. Denver, CO

- 1. Managed all phases of audit planning, execution, and reporting, ensuring compliance with standards.
- 2. Conducted detailed analyses of financial statements, identifying key areas for improvement.
- 3. Supervised and trained audit staff, enhancing team capabilities and efficiency.
- 4. Designed audits in line with Government Auditing Standards (GAGAS), ensuring best practices.
- 5. Communicated findings effectively through comprehensive audit summaries, fostering transparency.
- 6. Developed expertise in federal government budgetary accounting, enhancing audit accuracy.
- 7. Performed in-depth risk assessments and documented results, driving strategic improvements.

Acquisition Program Manager, Captain Apr / 2015-Apr / 2019
Lakeside Apparel Co Chicago, IL

- 1. Led audit teams in certifying compliance for major contracts with government entities.
- 2. Managed a cross-functional team providing comprehensive support on acquisition programs.
- 3. Conducted performance analyses for high-profile projects, ensuring alignment with objectives.
- 4. Planned and executed management control reviews, identifying process inefficiencies.
- 5. Detected and rectified compliance deficiencies, enhancing overall audit integrity.

EDUCATION

Master of Business Administration Apr / 2012-Apr / 2015
University of Texas Santa Monica, CA
Focused on Accounting and Financial Management.

SKILLS



INTERESTS

- Home Brewing
- Wildlife Conservation
- Running
- Public Speaking

STRENGTHS

- Willingness
- Wisdom
- Zeal
- Ingenuity

LANGUAGES



ACHIEVEMENTS

- Implemented audit processes that reduced compliance errors by 30%, enhancing operational efficiency.
- Led a team that completed over 50 audits annually, achieving a 95% satisfaction rate from stakeholders.