

Audit Supervisor

ROBERT SMITH

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Objective

A solutions-focused and detail-driven Audit Supervisor with 8+ years of experience, offering progressive, widespread, on-the-job construction coordination and project/process management experience for a global, billion-dollar firm.

Skills

Proficiency In Excel, Understanding Of GAAP Especially Not-for-profit, Understanding Of Internal Controls And Developing Adequate Controls, Staff Management And Training, Skilled Presenter.

Work Experience

Audit Supervisor

Siemens Industry Inc - 2011 - Present

- Conducting company-wide audits throughout all of North America for a variety of projects including upcoming led retrofits.
- Database collection for lighting studies and quality control for impending and completed construction projects for the leading, worldwide supplier of production, transportation, lighting and building technologies.
- Traveling extensively throughout geographically dispersed locations across the continental us including Burlington, MA, West Chester, PA, Manteca, CA South Ogden and Syracuse, UT and Rancho Cordova.
- Supervising operational activities on an ongoing daily basis, exercising tight cost control in an effort to maximize.
- Price realization; oversee projects including project organization, definition, planning, implementation, and control.
- Assisting the operational supervisor with installations, job cost re-estimates and work plan implementation.
- Complete maintenance contracts and service agreements enforcing adherence to and compliance with established terms.

Street Light Technician

San Francisco, CA - 2010 - 2011

- Repaired street lights, including fixtures and underground wiring across the San Francisco south bay.
- Installs, repairs, and performs regular maintenance on arterial and residential street lights to ensure adherence with guidelines, standards, practices, and procedures governing the installation and maintenance of street light systems.
- Works with 120/240 volt and 240/480 volt electrical systems in the installation and maintenance of City-owned roadway lighting; troubleshoots electrical problems; installs conduit systems to include pulling wires.
- Determines electrical requirements for street light installation and maintenance.
- Obtains estimates for materials and determines amounts needed to procure supplies and materials; assists in maintaining an inventory of street light material.

- Responds to calls regarding malfunctioning or damaged lighting to perform necessary repairs or replacement activities in a timely manner.
- Maintains and provides accurate and timely work records, forms, reports, and logs in various mediums and formats to track and record completion of assignments according to established processes and procedures.

Education

Bachelor Of Arts in Communications - August 2013(Sonoma State University - Rohnert Park, CA)