

Robert Smith

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Audit Supervisor I

SUMMARY

13 years of experience as an Audit Supervisor is looking forward to acquiring an accounting position that will allow me to expand my knowledge in the profession and bring value to the company.

SKILLS

Tax Planning And Preparation, Financial And Program Auditing, Estate And Financial Planning, Financial Statements, Client Relations, Risk Assessment, Mentoring, SWOT Analysis, And CMS.

WORK EXPERIENCE

Audit Supervisor I

Margolin, Winer & Evens Llp - November 2006 – November 2011

- Supervised financial statement audits and reviews for clients in the fields of manufacturing, distribution, medical practice and not-for-profit.
- Responsible for reviewing all work papers, audit/review programs, financial statements, and disclosures.
- Analytically reviewed financial results and tested compliance with loan covenants.
- Provided on the job training for staff at all levels, and followed up with formal evaluations.
- Managed audits of employee benefits plans, including the review of audit work papers, financial statements, and DOL/EBSA filings.
- Prepared SAS 115 letters and analysis of significant deficiencies and material weaknesses, and developed client recommendations for improving internal controls and record keeping.
- Supervised preparation of tax closing work papers for real estate and other entities, and reviewed related multi-state partnership, corporate and individual tax returns.

Supervisor

Nussbaum Yates & Wolpov - January 1998 – November 2006

- Oversaw and conducted financial statement audits and reviews for a publicly traded client in the service industry, including the review of forms 10-KSB and 10-QSB.
- Supervised and conducted financial statement audits for manufacturing, mortgage broker, freight forwarder, retail, and service clients with revenues up to \$55 million.
- Managed and conducted audits of employee benefits plans, including the review of audit work-papers, financial statements and department of labor filings.
- Performed financial statement reviews for retail and service clients, including assistance with year-end tax accruals and other adjustments, and maintained multi-state property and equipment records.
- Prepared audited and reviewed combining and consolidating financial statements, including required disclosures.
- Analytically reviewed financial results and test compliance with loan covenants for audit and review clients.
- Developed client recommendations for improving internal controls and record keeping.

EDUCATION

BBA in Accounting - January 1985 to January 1992(City University Of New York-Baruch College)
High School Diploma - January 1978 to January 1982(Lynbrook High School)