



EVELYN WHITE

Associate Autocad Draftsman

✉ support@qwikresume.com

☎ (123) 456 7899

📍 Los Angeles

🌐 www.qwikresume.com

SKILLS

Interpersonal skills



Math skills



Technical skills



Adaptability



Attention to Detail



INTERESTS

📖 Birdwatching 🧳 Traveling

🏠 Sports Coaching 🏆 Knitting

STRENGTHS

🔧 Pragmatism

🍃 Sensitivity

💖 Sincerity

⚓ Stability

LANGUAGES



English



Polish



Arabic

ACHIEVEMENTS

🌟 Reduced project completion time by 25% through efficient drafting techniques.

🌟 Successfully delivered over 100 architectural drawings to client specifications.

PROFESSIONAL SUMMARY

Able to create new drawings in model space, update existing drawings based on red-line markups and produce layouts and drawing sets.

WORK EXPERIENCE

Associate Autocad Draftsman

📅 May / 2019-Ongoing

Maple Leaf Consulting

📍 Toronto, ON

1. Prepared sketches, renderings, and other design documents.
2. Created drawings and specifications are on-site as needed.
3. Created 2D and 3D drawings using AutoCAD software.
4. Assisted in the preparation of project documentation, enhancing communication between teams.
5. Conducted site visits to gather data, ensuring designs met real-world conditions and requirements.
6. Reviewed and revised drawings based on feedback, achieving a 98% approval rate on first submissions.
7. Trained junior draftsmen on AutoCAD best practices, enhancing team productivity.

Autocad Draftsman

📅 May / 2015-May / 2019

Cactus Creek Solutions

📍 Phoenix, AZ

1. Making drawing from sketches and prepare complete set of drawings for Municipality approval, as well as for LDA approval, for multi-story buildings.
2. Preparing landscape and detail drawings for Villas, Mosque, Plaza & Parks.
3. Creating and altering construction sketches.
4. Developed detailed 2D and 3D AutoCAD drawings, improving project accuracy by 30%.
5. Produced comprehensive technical drawings for construction projects, ensuring compliance with industry standards.
6. Utilized AutoCAD to streamline design processes, decreasing turnaround time by 20%.
7. Created and maintained a library of standard details, improving drafting efficiency by 25%.
8. Coordinated with project managers to align drafting schedules with project timelines.

EDUCATION

Bachelor of Science in Architecture

📅 May / 2012-May / 2015

University of Design

📍 Phoenix, AZ

Focused on architectural design principles, CAD applications, and project management.