ROBERT SMITH

Automotive Service Technician/Manager

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SUMMARY

Seeking an opportunity to prove efficiency and unsurpassed work ethic within a challenging and advanced environment.

CORE COMPETENCIES

Automotive, Retail.

PROFESSIONAL EXPERIENCE

Automotive Service Technician/Manager

Backstreet Performance - September 2015 – 2019

Key Deliverables:

- Diagnose and repair vehicle automotive systems including engine, steering, suspension, brakes and air conditioning to required specifications.
- Perform vehicle inspection to identify necessary repairs.
- Provide labor and time estimates for all repair work.
- Inspect and test vehicles to determine necessary and applicable repair work.
- Perform vehicle repairs and maintenance Complete necessary paperwork and documentation for service repairs.
- Participate in on-going company and manufacturing training and education programs, to stay current and abreast of changing technology.
- Provide and maintain a basic inventory of required hand tools.

Automotive Service Technician

ABC Corporation - 2014 – 2015

Key Deliverables:

- Organized work area by reviewing daily requirements; checking and gathering supplies.
- Completed vehicle service requirements by washing windows, keeping coolant, window cleaner, and tire air up to level, etc.
- Kept vehicles presentable by washing and polishing exterior; vacuuming and polishing interior, removing waste.
- Stored and retrieved vehicles by driving and parking vehicles.
- Secured vehicles by locking doors, windows, and trunks; observing and reporting suspicious persons and incidents.
- Maintained safe environment by watching out for pedestrian traffic; following standards and procedures; complying with traffic and driving regulations when using company car or when escorting clients to and from various locations.
- This is Dummy Description data, Replace with job description relevant to your current role.

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EDUCATION

- (Study)

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