

# MASON WILSON

### **Aviation Resource Manager**

### PROFESSIONAL SUMMARY

Innovative Aviation Resource Manager with 7 years of expertise in optimizing aircrew operations, resource allocation, and compliance processes. Skilled in enhancing mission readiness and operational efficiency through strategic planning and effective personnel management. Eager to leverage experience to foster a highperforming aviation environment that meets organizational objectives.



#### 🔛 WORK EXPERIENCE

#### **Aviation Resource Manager**

mar / 2021-Ongoing

#### WidgetWorks Inc.

■ Denver, CO

- 1. Oversaw aircrew management, ensuring compliance with safety regulations and operational standards.
- 2. Coordinated scheduling for aircrew training, enhancing overall mission readiness.
- 3. Implemented resource management strategies, improving asset utilization by 20%.
- 4. Directed audits and inventory management for aviation resources, maintaining accurate records.
- 5. Streamlined reporting processes, resulting in a 15% reduction in administrative workload.
- 6. Collaborated with senior leadership to align operational goals with organizational strategy.
- 7. Facilitated cross-functional training initiatives to promote team collaboration and efficiency.

#### **Aviation Resource Manager**

# Mar / 2018-Mar / 2021

#### **Summit Peak Industries**

**耳** Denver, CO

- 1. Managed the lifecycle of aviation training systems, ensuring alignment with strategic objectives.
- 2. Developed comprehensive acquisition plans and program budgets, ensuring fiscal responsibility.
- 3. Led a multidisciplinary team, fostering collaboration and high performance across functions.
- 4. Conducted risk assessments and developed mitigation strategies for aviation operations.
- 5. Prepared and delivered performance briefs to stakeholders, highlighting key metrics and achievements.
- 6. Ensured adherence to safety protocols and operational guidelines to maintain compliance.

#### **EDUCATION**

Bachelor of Science in Aviation Management

Mar / 2015

**Embry-Riddle Aeronautical University** 

2018 **耳** Portland, OR

Mar /

Focused on aviation operations, management principles, and regulatory compliance.

- (123) 456 7899
- Los Angeles
- www.qwikresume.com

## **SKILLS**

Scheduling Software

8

Operational Efficiency

Team Collaboration

9

**Documentation Skills** 

10

Safety Compliance

10

Performance Metrics

10



🛱 Scuba Diving

E-sports

Reading Fiction

Puzzle Solving



Stewardship

**T**eamwork

Tenacity









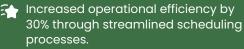


English

Japanese

French

## ACHIEVEMENTS



Implemented a new training program that improved aircrew readiness by 25%.