

Bakery Supervisor

ROBERT SMITH

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Objective

To obtain a challenging Bakery Supervisor position utilizing Customer Relation, analytical, computer and data entry skills.

Skills

Training, Retention Management, Bakeries, Manufacturing.

Work Experience

Bakery Supervisor

ABC Corporation - June 2008 - December 2011

- Directed and coordinated all facets of operation involved with the production of tortillas in the Bakery department.
- Responsible for monitoring team members safety, product quality and line efficiencies.
- Conducted daily department inspections.
- Reviewed production schedules and plans accordingly.
- Supervised and directed personnel according to company policy and procedures.
- Reported promptly to the department manager and production planning department when delays occur.
- Enforced GMPs and USDA rules and regulations.

Bakery Supervisor

Delta Corporation - 2003 - 2008

- Duties included mixing, making and baking bread, rolls, pastries, Danish, and muffins.
- Other duties included inventory and customer service; answering telephones, order taking, and sales staff support.
- Team Member Awareness Group Leader for Kirby store.
- Supervise 10 co-workers in daily operations of Bakery Serve pastries, bakery goods, etc to customers Set up the sales floor of Bakery to merchandise.
- Held meetings with staff & took care of disciplinary actions.
- Classic Bakeshop Train new FOH employees and teach them about food safety, customer service, and consultations Schedule events such as a birthday .
- Mass produce bread and desserts multiple times a day (e.g.

Education

General Education - (College of the Sequoias - Visalia, CA)