



HARPER LEWIS

Junior Bankruptcy Attorney

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles 🌐 www.qwikresume.com

PROFESSIONAL SUMMARY

Accomplished Bankruptcy Attorney with five years of experience specializing in Chapter 7 and Chapter 13 filings. Proficient in drafting legal documents, negotiating settlements, and advocating for clients in court. Driven to provide exceptional legal support, ensuring clients effectively navigate the complexities of bankruptcy law. Eager to leverage expertise in a dynamic legal environment.

WORK EXPERIENCE

Junior Bankruptcy Attorney

Blue Sky Innovations

📅 Apr / 2022-Ongoing

📍 Chicago, IL

1. Interviewed and trained legal support staff on bankruptcy procedures.
2. Represented a diverse client base, including banks and individual debtors.
3. Filed numerous motions, including for temporary restraining orders and stay relief.
4. Defended clients against motions for relief and objections to claims.
5. Conducted thorough legal research on bankruptcy issues and exemptions.
6. Managed and guided support staff in bankruptcy case handling.
7. Prepared legal documentation to ensure compliance with court requirements.

Bankruptcy Attorney

Silver Lake Enterprises

📅 Apr / 2020-Apr / 2022

📍 Seattle, WA

1. Reviewed and prepared Proof of Claims and Motions for Relief in bankruptcy cases.
2. Supervised case managers to ensure effective management of caseloads.
3. Represented major mortgage creditors in bankruptcy proceedings.
4. Streamlined processes to meet stringent investor timelines.

EDUCATION

Juris Doctor

Harvard Law School

📅 Apr / 2018-Apr / 2020

📍 Phoenix, AZ

Completed comprehensive studies in bankruptcy law and litigation.

SKILLS

Strategic Planning

Bankruptcy Court Procedures

Document Drafting

Client Representation

Settlement Negotiation

INTERESTS

🎨 Art

🤝 Volunteering

🌲 Hiking

🧘 Yoga

STRENGTHS

🔍 Criticality

☰ Detail-oriented

🤝 Diplomacy

😊 Enthusiasm

LANGUAGES



English



Arabic



German

ACHIEVEMENTS

- ★ Successfully negotiated settlements that reduced client debt by an average of 30%.
- ★ Prepared and filed over 200 bankruptcy petitions with a 95% approval rate.