

Banquet Houseman

ROBERT SMITH

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Objective

An energetic team oriented individual who is enthusiastic to secure a Banquet Houseman position. Eager to contribute in employer's efforts to provide prompt, outstanding, and courteous service.

Skills

Bilingual, Computer Basic, Supervisory.

Work Experience

Banquet Houseman

ABC Corporation - 1983 - 2002

- Assigned duties to other staff and give instructions regarding work methods and routines.
- Offered excellent guest service and standards that maintain and reflect the Hotels core values and initiatives.
- Developed and upheld efficient and dynamic working relationships with all other departments in the hotel Assisted room attendants.
- Provided service according to hotel standards and procedures such as turning down linens, closing drapes.
- Cleaned and serviced assigned rooms and areas according to established standards and procedures including making beds, dusting, vacuuming.
- Responded to guest complaints, special requests and ensure corrective action is taken to achieve complete guest satisfaction.
- Promoted teamwork and quality service through daily communication and coordination with other departments.

Banquet Houseman

ABC Corporation - 1980 - 1983

- ResponsibilitiesBanquet housemen are responsible for making sure that all elements of the banquet are set up.
- Before each banquet, the banquet houseman receives instructions on how the banquet is supposed to be set up.
- The banquet houseman sets up all necessary banquet supplies, checking that the food is being prepared, making sure the banquet is aesthetically pleasing and checking the halls cleanliness.
- During the banquet, the banquet houseman is responsible for resolving customer service issues, according to Destination Hotels and Resorts.
- Guests are given information regarding the banquet in question.
- Guests must also be greeted by the houseman.
- Once the event is finished, the banquet houseman is responsible for tearing down the supplies..

Education