

Board Member

ROBERT SMITH

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Alabama.

Objective

Product of over thirty years of intensive leadership training in military, law enforcement and local government settings. That training, coupled with my post graduate education, background as an investigator with literally thousands of documented criminal and civil investigations, previous public relations experience and unrivaled proficiency in managing rapidly evolving situations in hazardous and politically charged environments, has uniquely prepared me to satisfy your organization's investigatory, security and management requirements.

Skills

Wordpress, Printers, copiers, faxes, phone systems, Purchasing, Customer Service, Customer Relations, Database Management, Client Management.

Work Experience

Board Member

ABC Corporation - 2006 - 2007

- Created and updated mission and vision statements.
- Reviewed and approved the organizations programs and services and approved strategic plan.
- Hiring and periodically evaluating the executive director, working with and providing support to the executive, approving the annual budget, annual report, etc.
- Approving major contracts and grants, troubleshooting when necessary, fundraising by directly donating to the non-profit and soliciting donations from others, advocating for the organization and member of the finance committee.
- Developed solutions as part of quality management team.
- Developed ideas for increasing fundraising and revenue.
- Ability to assess organizational needs and implement administrative procedures.

Board Member

ABC Corporation - 2002 - 2006

- United Way of Greater St
- Louis Standing Committee on Legal Conducted review of equal employment opportunity and non-discrimination policies Assistance to Military Personnel of United Way partner agencies for compliance, citing best practices and drafting language to bring statements Young Friends of Northside within standards
- Provided instruction on non-discrimination laws and Community School drafting compliant policies; trained management level employees from the 174 partner agencies
- Bar Association Metropolitan St
- Louis - Young Lawyers Division McEagle Properties, Northside Regeneration Project, St
- Louis MO Oversaw transportation Board Member development districts, eminent domain actions, and communications with various stakeholders including property owners, civic and neighborhood associations, the City of St
- Louis.

Education

M.S.W in Clinical Social Work - (Fordham University - New York, NY)