

# Robert Smith

## Master Builder

### PERSONAL STATEMENT

Seeking full time employment where my skills, experience and education will be an asset tot the company.

### WORK EXPERIENCE

#### **Master Builder**

**ABC Corporation - May 2005 - December 2008**

##### *Responsibilities:*

- Study specifications in blueprints, sketches or building plans to prepare project layout and determine dimensions and materials required.
- Shape or cut materials to specified measurements, using hand tools, machines, or power saw.
- Follow established safety rules and regulations and maintain a safe and clean environment.
- Measure and mark cutting lines on materials.
- Install structures and fixtures, such as windows, frames, floorings, and trim, or hardware.
- Verify trueness of structure, using plumb bob and level.
- Build or repair doors, frameworks, floors, and other wooden fixtures used in buildings.

#### **Builder**

**ABC Corporation - 2002 - 2005**

##### *Responsibilities:*

- Built crates to ship items overseas, and the United States to various mining companies
- Light welding on tanks that holds chemicals Lined large magazines that holds explosives
- Any other duties that were assigned Owner/Installer Sweatts Carpet and Home Improvement, INC - Roanoke, VA 4/2000 to 2/2012 Installation of carpet, vinyl, tile, hardwood floors for both commercial and residential
- Removal of old flooring
- Scheduling of jobs and providing clients with estimates
- Purchasing of all materials 1
- Painting, replacing walls, framing, minor electrical, and minor plumbing

### Education

Construction Management - (Reedley College - Reedley, CA)

### **CONTACT DETAILS**

1737 Marshville Road,  
Alabama  
(123)-456-7899  
info@qwikresume.com  
[www.qwikresume.com](http://www.qwikresume.com)

### **SKILLS**

Microsoft.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)