

ROBERT SMITH

Transit Bus Operator

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Class A CDL Transit Bus Operator with P, S endorsements, Serves as a vital role in supporting the Army missions and operations. Solutions-focused diligent self-starter seeking to contribute management expertise toward supporting a progressive organization in optimizing performance. Calm demeanor in the face of difficulties; ability to manage multiple projects while working under pressure in fast-paced environments. Highly versatile; adapt at quickly mastering new roles and responsibilities. Reputation for integrity, perseverance, and work ethic.

EXPERIENCE

Transit Bus Operator

ABC Corporation - DECEMBER 2015 - DECEMBER 2018

- Responsible for the safe and efficient operation of buses in the transport of passengers, exercising sound judgment with respect to emergencies which may arise.
- Followed a designated route to transport and drop off passengers at different locations; while following a predetermined route on a timed schedule, special events, charters, and school routes.
- Replied to passengers queries regarding schedule, routes, and transfer points.
- Greeted passengers, collected fares, issued trip tickets and resolved fare dispute.
- Assisted passengers, such as elderly or disabled individuals, on and off the bus, ensured they were seated properly, helped with the bags on and off the bus at the assigned stops, and assured the disabled passenger were properly secured in all bus restraints for safe transporting before leaving the location.
- Reported delays or accidents, handled passenger disruptions in a professional matter.
- Performed basic maintenance checks and services on vehicle and report any discrepancies to the supervisor.

Bus Operator

ABC Corporation - MAY 2004 - SEPTEMBER 2007

- Drove bus to transport passengers over specified routes to local or distant points according to a time schedule while providing safe and courteous service to the public.
- Provided a high level of service while operating the bus under a variety of conditions.
- Complied with local traffic regulations, (reports delays or accidents to the dispatcher).
- Responsible for effectively dealing with difficult customers and situations.

- Issued reports involving problems encountered on the route, including reckless driver reports, equipment failure reports and changing road condition reports.
- Collected bus fares, issued transfers and answered passengers questions in a professional and congenial manner.
- This is Dummy Description data, Replace with job description relevant to your current role. In case if you dont need it you can delete it.

EDUCATION

- High School Diploma- 1980(Pitt Community College - Greenville, NC)Diploma in Business Studies - (Windsor High School)P.D in Accounting - (Pruden Vocational Technical Center)

SKILLS

Drivers Training Instructor, Supervisor/Site Lead, DMV Third Party Tester