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Apr/2024-Ongoing

I Denver, CO

PROFESSIONAL SUMMARY

Driven Business Analyst Intern with 2 years of experience in data analysis and project management. Proficient in gathering user requirements, conducting market research, and implementing datadriven solutions. Eager to apply analytical skills and teamwork to contribute effectively to organizational goals and support innovative projects.

WORK EXPERIENCE

Business Analyst Intern

WidgetWorks Inc.

- 1. Developed and executed strategies to maximize revenue and identify new business opportunities.
- 2. Conducted thorough analysis of sales and marketing data to uncover trends and insights.
- 3. Collaborated effectively within a team and independently to achieve project goals.
- 4. Engaged in client and executive meetings to present findings and recommendations.
- 5. Provided strategic recommendations to executive leadership for growth in the Colombian market.
- 6. Utilized Excel and Pivot Tables for data management and visualization.
- 7. Created impactful presentations using Microsoft PowerPoint to communicate business insights.

Business Analyst Intern

Cactus Creek Solutions

- 1. Conducted ERP requirements analysis to align software capabilities with business needs.
- 2. Participated in software design and testing to ensure functionality meets specifications.
- 3. Engaged in software demonstrations to showcase system capabilities to stakeholders.
- 4. Gathered requirements through focus-group meetings to inform project direction.

EDUCATION

Bachelor of Science in Business Administration

Apr/ Apr / 2022 2023

🖡 Santa Monica, CA

University of California

Focused on data analysis, project management, and business strategy.

SKILLS

Project Management 8 Process Improvement 8 Technical Writing Time Management 10 **Customer Focus** 7 **INTERESTS ₩** Woodworking 🔦 Star Gazing Architecture \star Theatre **STRENGTHS** Oliteness 🏁 Determination 🖌 Ambition ✓ Dedication LANGUAGES English Mandarin Russian **ACHIEVEMENTS** 🚰 Improved data interpretation processes, leading to a 15% increase in project efficiency.

Developed a user-friendly dashboard, enhancing data accessibility for team members.

Apr/2023-Apr/2024

F Phoenix, AZ