ROBERT SMITH

Business Management Analyst

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To establish a long-term career in a company where I may utilize my Business Management Analyst professional skills and knowledge to be an effective Associate Program Manager and inspiration to those around me.

EXPERIENCE

Business Management Analyst
ABC Corporation - JANUARY 2006 – DECEMBER 2014

- Provided operation support for debit cards and prepaid accounts to include creating risk control scripts and flows.
- Product manager for Chase Ultimate Rewards program for Debit.
- Re-engineered project budget reporting systems, capacity-planning forecasts and labor-tracking reports, resulting in increased business intelligence insights for business owners.
- Performed variance, trend and statistical analysis on multiple projects.
- Wrote SQL queries to extract data from the database for Backend Testing.
- Involved in pro-actively communicate to the development team regarding the status and potential impacts on the delivery date and/or expected quality of the tasks and/or the projects.
- Established and developed the Capital Project Standard for the Engineering department.

Business Management Analyst
Delta Corporation - 2004 – 2006

- Researched funding for and executed travel voucher requests in support of mission of intelligence community (IC) agency.
- Led effort to develop new financial policy for recognizing the acquisition of internal use software (IUS) - Initiated efforts to obtain Office of .
- Functional Areas Payoffs, Records Management, Closing Developed and implemented training plan, process flows and procedures for migration of Payoff .
- Business Analyst with Msft Supply Chain Engineering Ops team.
- Senior team member of Msft Cloud Infrastructure Business Desk - successfully onboarding Engineering Groups since 2011 Managing projects to improve .
- Internal Auditing) Accra, Ghana Ensured that established internal control procedures were in compliance by examining reports, records, documentation .
- Perform cost assessments to identify and mitigate program risks

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Conducted security control assessments to assess the adequacy of management, .

EDUCATION

- MS

SKILLS

SAS, BASEL, Teradata, TSO.