Robert Smith

Campus Minister

CONTACT DETAILS

1737 Marshville Road, Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

PERSONAL STATEMENT

Possess solid computer skills. Excellent working knowledge using Microsoft Excel, Microsoft Word. Ability to train, motivate and manage customer service employees. Develop, plan, conduct and maintain/update accurate inventories. More than 7 years' successful experience in customer service and support with recognized strengths in maintenance, problem-solving and trouble-shooting, staff support, and planning/implementing proactive procedures and systems to avoid problems.

WORK EXPERIENCE

Campus Minister

ABC Corporation - December 2003 – July 2005

Responsibilities:

- Provided quality pastoral care and counselling to college students who were dealing with various crises, while also being involved in ministry and studies for 80 hours a week.
- Provided quality Pastoral Care and Counselling to college students who were dealing with depression, eating disorders, relationship issues, conflict with their parents, vocational calling issues, and death and dying issues.
- Coordinated the fundraising ministry that raised around $20,000 a year for mission trip opportunities.
- Maintained calendars for others.
- Collected money for different masses counted and made bank deposits.
- Worked independently and collectively with others on different projects.
- Prepared presentations for various events.

Campus Minister

Delta Corporation - 1999 – 2003

Responsibilities:

- Building relationships with campus ministers from around the world to ensure that all campuses are represented in their respective ministries.
- Developing an annual plan for ministry initiatives.
- Leading Campus Ministry team meetings and training sessions.
- Working with faculty.
- Facilitated communication with ministry supervisors and financial supporters Facilitated connections with students and local service organizations .
- Built mentoring relationships with students at the University of Texas through activities, Bible studies, and evangelistic events.
- Received training in counseling, evangelism, and leadership.

Education

Master's

SKILLS

Excellent educator, Oral and written communication, Analytical, experience with long-range planning, Relationship building, and computer, Microsoft Office applications, Educator, Spiritual Care, Administration, Organisation.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

© This **Free Resume Template** is the copyright of Qwikresume.com. **Usage Guidelines**