Campus Security Officer I

ROBERT SMITH

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Objective

To obtain a responsible and challenging position that will utilize ability to learn, to expand knowledge, and offer opportunities for personal growth.

Skills

Organizational Skills, Microsoft Office and Excel and Public Speaking.

Work Experience

Campus Security Officer I

ABC Corporation - 2010 – 2013

- Guarded against trespassing, theft, damage to property or injury to persons by inspections of surroundings, securing of property, personal protection/escorts.
- Immediately responded to investigations of alleged rule violations, crimes on campus and other disturbances in accordance with College procedures and guidelines.
- Enforced all College rules and regulations in a respectful manner.
- Controlled and enforced traffic and parking regulations.
- Enforced/monitors/reports fire safety issues to ensure safety & well-being of the College community.
- Prepared reports and logs including disturbances, accidents, crimes, fires, etc., and the results of investigations.
- Took appropriate steps to effectively handle or control emergency situations such as summoning local emergency responders, directing traffic, participating in searches and administering first aid as appropriately trained, and in accordance with College procedures and guidelines.

Campus Security Officer

ABC Corporation - 2005 – 2010

- Secure and Patrol Campus.
- Assist with any obstacles that may arise with patients, visitors, and staff.
- First responder to all Code Grays, Code Black, Code Silver, Code Pink, and Code Triage.
- Work with local law enforcement to maintain campus safety at all times.
- Complete detailed work reports on all incidents.
- Scan cameras and videos on a daily basis.
- Available for any escorts needed during the shift and responsible for wanding duties in the ER..

Education

- 1987(Alabama A&M University)

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