# **Robert Smith**

# Associate Carpenters Apprentice

# **PERSONAL STATEMENT**

An Independent Adjuster with an extensive experience in construction. Energetic, intuitive, bi-lingual, and can demonstrate excellent people skills and expedient resolution to claims given.

# **WORK EXPERIENCE**

# **Associate Carpenters Apprentice**

ABC Corporation - March 2015 - October 2015

#### Responsibilities:

- Involved with the building and restoration of high-rise buildings using metal framing and drywall.
- Worked for a residential construction company every summer while in high school and summer fol- lowing first year of college focusing.
- Completed numerous and varying constructions projects such as drywall installation, trim installation, hanging windows/ doors, door hardware, drop.
- Provided accurate measurements and estimates for all projects.
- Participated in loading/reloading materials in work trucks.
- Consistently assumed additional responsibilities and worked extended hours to meet project.
- Completed tear-down of existing structures and prepared for new construction.

# Carpenters Apprentice

Delta Corporation - 2013 - 2015

#### Responsibilities:

- Skills Summary Proficient with power tools, hand tools, drills, saws, hammers, ect., also efficient with Microsoft Word excel, Power Point, typing skills upwards of 50 words per min.
- Reliable, trustworthy, hard working, efficient, and good team work skills.
- Education High School Diploma / [] General high school studies, GPA of 3.3, achieved honor roll 3 times, and did great in woodshop.
- Experience Harvey Whittaker General laborer/ carpenters assistant Responsibilities included but not limited to.
- Set up and clean up, measuring and cutting materials to size, building fences and a deck, setting posts for deck, removal of old materials, mixing and pouring concrete, digging and clearing work area.
- Lifting upwards of 50 lbs.
- Warehouse associate / Scanner / sorter / plastic wrapper Responsibilities included but not limited to scanning packages to other packages on a pallet sorting packages to the corresponding pallet or mail bin.

# **Education**

Commercial Driving...CDL - January 1997(Truck Driver Institute - Sanford, FL)

# **CONTACT DETAILS**

1737 Marshville Road, Alabama (123)-456-7899 info@qwikresume.com www.qwikresume.com

#### **SKILLS**

Ability To Multi-Task, Able To Lift Over 80lbs, Team Orientated, Basic Computer, Basic Carpentry.

# **LANGUAGES**

English (Native)
French (Professional)
Spanish (Professional)

# **INTERESTS**

Climbing Snowboarding Cooking Reading

#### **REFERENCES**

Reference – 1 (Company Name) Reference – 2 (Company Name)