

# ROBERT SMITH

## Sr. Certified Substitute Teacher

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

### SUMMARY

Competent, intelligent, reliable and pro-active professional with a passion for excellence in Certified Substitute Teacher, Seeks a challenging opportunity and growth in a stable company who desires best-in-class employee skills and characteristics.

### CORE COMPETENCIES

Trainer, Organizational, Team Building, MS Windows and Word.

### PROFESSIONAL EXPERIENCE

#### Sr. Certified Substitute Teacher

**Brunswick County - 2015 – 2020**

##### Key Deliverables:

- Adjusted teaching style to various classroom structures and students learning styles, to ensure a successful outcome for each student.
- Monitored varied classroom settings in the absence of the regular teacher.
- Mentored students with special needs to encourage them to succeed, which resulted in their overcoming the barriers to attaining their goals.
- Provided meaningful instruction to students in assigned classrooms while the regular teacher is absent.
- Reviewed and implemented regular teachers routines, procedures, lesson plans, and curriculum objectives.
- Established and maintained a safe and orderly classroom environment.
- Reported any student injuries, illness, and serious discipline problems to school administration.

#### Certified Substitute Teacher

**Delta Corporation - 2012 – 2015**

##### Key Deliverables:

- Provided instruction for ninth and twelfth graders in Language Arts and Intensive Reading Created and implement lesson plans per mandates.
- Follow Detailed Lesson Plan per Class Teacher/Assigned School.
- Assist with Special Needs Students and Activities per directive.
- Maintain Physical Appearance, Personal Conduct, and Certifications in Accordance to State Education Standards.
- K-12 all subjects -Short-term substitute.
- I was a regular classroom teacher for 13 years.
- Resigned my position in August of 2013 and began working as a substitute a few months later.

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### EDUCATION

- High School Diploma - (Brunswick Community College)