

ROBERT SMITH

Non Certified Substitute Teacher

E-mail: info@qwikresumc.com

Phone: (0123)-456-789

SUMMARY

Dynamic teacher with demonstrated capabilities in educating our most valuable possessions. An enthusiastic, caring person. Commended for excellence in innovations, creativity, organization, and proactive talents.

SKILLS

Administration, Lesson Planning, Criminal Records, Education.

WORK EXPERIENCE

Non Certified Substitute Teacher

Richmond County Schools - August 2015 – 2020

- Supervised an average of 20 students in classrooms, halls, cafeterias, schoolyards, ha, and on field trips.
- Enforced the schools student discipline code to deal with problem situations.
- Cooperated with parents to support students learning and healthy development in school and at home.
- Worked with other teachers and administrators to evaluate and revise elementary school programs.
- Communicated objectives for all lessons, units, and projects to students and their parents.
- Integrated technology into the classroom as an instructional tool, such as the Smartboard.
- Established positive rapport with all students and parents through home calls, emails.

Certified Substitute Teacher

Delta Corporation - 2011 – 2015

- Instructed Oakland youths of all general education grade levels and abilities.
- Instructed Oakland elementary, middle, and high school youths in mild, moderate, severe, behaviorally challenged and emotionally challenged special.
- Instructed Oakland youths of all general education grade levels and abilities.
- Instructed Oakland elementary, middle, and high school youths in mild, moderate, severe, behaviorally challenged and emotionally challenged special.
- Instructed Oakland preschool classes as both an instructional assistant and as a preschool teacher.
- Carried out lesson plans and created classroom behavior plans in the elementary and middle school setting for absent teachers on very short notice.
- Had 3 long term positions as a substitute.

SCHOLASTICS

- Bachelor of Science in Education Curriculum and Instruction - (University of North Carolina Pembroke - Pembroke, NC)