



# BENJAMIN LEE

## Junior Change Management Lead

✉ support@qwikresume.com

☎ (123) 456 7899

📍 Los Angeles

🌐 www.qwikresume.com

### 💡 SKILLS

Change Management Software



Team Collaboration



Training And Development



Process Improvement



Organizational Design



Leadership Skills



### 🎯 INTERESTS

🔧 DIY Projects    ✂️ Crafting

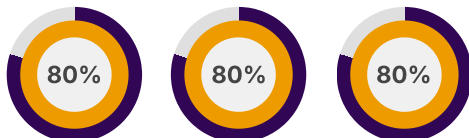
🧘 Meditation    🏛️ History

### 👊 STRENGTHS

🌿 Humility    💡 Innovation

👁️ Insightfulness    ✅ Integrity

### 🗣️ LANGUAGES



English

Japanese

Russian

### 🌟 ACHIEVEMENTS

🌟 Increased employee adoption rates by 30% through tailored training programs.

🌟 Successfully managed change initiatives for a \$5M project, ensuring timely delivery and budget compliance.

### 👤 PROFESSIONAL SUMMARY

Dedicated Change Management professional with 5 years of experience in facilitating organizational transformations. Proficient in developing and executing change strategies that enhance employee engagement and streamline processes. Committed to fostering collaboration and driving successful project outcomes through effective training and communication.

### 💼 WORK EXPERIENCE

#### Junior Change Management Lead

📅 May / 2021-Ongoing

Pineapple Enterprises

📍 Santa Monica, CA

1. Directed Change Management initiatives to enhance employee engagement and achieve project goals on schedule and within budget.
2. Applied structured methodologies to a multi-million dollar hiring process project, benefiting over 300,000 internal employees.
3. Collaborated with stakeholders to minimize the impact of changes on business operations.
4. Developed actionable deliverables including communication plans, training strategies, and resistance management tactics.
5. Identified performance gaps and implemented corrective actions to improve change management effectiveness.
6. Utilized process improvement methodologies such as Six Sigma to optimize change initiatives.
7. Assessed the impact of change on stakeholders, creating detailed action plans to facilitate acceptance.

#### Change Management Lead

📅 May / 2020-May / 2021

Crescent Moon Design

📍 Portland, OR

1. Created and executed a comprehensive change management strategy for the Mid-Continent/Alaska IT Change Management program.
2. Contributed to the development of integrated change strategies, governance models, and communication plans.
3. Managed change management activities for the YaleNext program, focusing on procurement and accounts.
4. Partnered with senior leadership to streamline procurement processes and enhance change management workflows.
5. Supervised both internal and external change management resources to ensure alignment with project objectives.
6. Developed broad-scale communication strategies for technology implementations, enhancing user adoption.

### 🎓 EDUCATION

#### Bachelor of Science in Business Management

📅 May / 2019    May / 2020

University of North Carolina

📍 Phoenix, AZ

Focused on organizational behavior and change management strategies.