

Robert Smith

Chaplain

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SUMMARY

As a team leader, I seek to help and advance the objectives of the organization and people I serve through effective team leadership in order to encourage, coach and organize personnel to exceed performance, service and compliance standards. **PROFESSIONAL SKILL SETS** Outstanding Business Administration Skills: Includes, but is not limited to, effective time management, goal setting, planning, organization, leadership, contracting, recruiting, training, management and inspiration, customer support and service - developed and demonstrated by 20 years of successful corporate and non-profit representation, military leadership and small business ownership.

SKILLS

Marketing, Organizational Development, Sales, Management, Military, Office Equipment, IT Management, Public Speaking, Networking, Recruiting, Excel, Scheduling, Counseling, Training, Hiring, Bookkeeping.

WORK EXPERIENCE

Chaplain

ABC Corporation - March 2006 - September 2012

- Provided end of life spiritual/psychological care to patients and their families.
- Work with patients families on grief issues, providing support before and after the death of the patient.
- Conducted funeral services as requested by the patient/family.
- Provided community outreach in local churches and organizations on the role of hospice and health care proxies.
- Represented Pastoral Care on the organizational management team.
- Represented the Schenectady Hospice on the regional chaplains clinical council.
- Provided training to hospice volunteers in Pastoral Care.

Chaplain

Marketplace Ministries - 2002 - 2006

- Providing Chaplain Services within the marketplace Weekly visits at customer location, Provide 24 hour, 365 day-a-year, nationwide Chaplain Emergency Care for crisis intervention, and work closely with management on any emergency situation or employee needs.
- Build relationships with all employees Lift employees morale, and make the workplace arena more enjoyable, more production, less turnover, positive attitudes, a working together team Serve as an additional resource for the company and the employee concerning.
- Make jail visits to employees and immediate family members who are incarcerated; assist the family during times of separation; help with the transition of individuals back into mainstream society.
- Help provide representative of their religious group.
- Serve on the Death & Serious Injury Notification Team to families of employees killed or injured in a job-related accident or who die of natural causes while on the job.
- Provide confidential chaplain discussions for problem issues of employees and their immediate family members, including, but not limited to, marriage, divorce and remarriage, serious illness, care of aging parents, death and grief recovery, parenting, as well as any other personal problems.
- Speak at in-house or outside events as requested by management..

EDUCATION

5 Units CPE - 2002(Albany Medical Center - Albany, NY)