

Chaplain Assistant – Program Coordinator

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Compassionate and dedicated Chaplain Assistant with experience in providing spiritual support and guidance to individuals in diverse settings. Skilled in facilitating worship services, conducting prayer sessions, and offering emotional support to those in need. Strong communicator with a commitment to fostering a sense of community and belonging among service members and their families.

Chaplain Assistant – Program Coordinator

📅 Mar / 2024-Ongoing

📌 Santa Monica, CA

1. Facilitated religious services to foster spiritual growth and community connection.
2. Coordinated logistics for Unit Ministry Team operations in diverse environments.
3. Monitored and assessed the needs of community members to provide tailored support.
4. Implemented effective resource management strategies to enhance service delivery.
5. Operated communication and reporting systems to maintain situational awareness.
6. Supported the planning of religious support operations, ensuring readiness during deployments.
7. Engaged with community members to promote participation in spiritual activities.

Mar / 2023-Mar / 2024

📌 Portland, OR

1. Assisted with organizing community outreach initiatives to promote spiritual engagement.
2. Provided logistical support for clergy during events and travel arrangements.
3. Acted as a liaison between community members and clergy, enhancing communication.
4. Streamlined administrative tasks to ensure smooth operation of church activities.
5. Utilized digital tools for managing scheduling and event coordination.
6. Supported clergy in closing deals for community facilities, ensuring compliance with regulations.

Bachelor of Arts in Theology

Mar / 2022-Mar / 2023

📌 Santa Monica, CA

Studied various theological perspectives and community service methodologies.

Microsoft Office Suite

Digital Literacy

Technical Proficiency

Conflict Mediation



- Successfully coordinated 10+ multi-faith services, enhancing community participation.

- Developed and implemented a resource management system, improving operational efficiency by 20%.

- Facilitated support programs that increased emotional resilience among participants by 30%.