Robert Smith

Chartered Accountant

Phone (123) 456 78 99
Email: info@qwikresume.com
Website : www.qwikresume.com
LinkedIn: linkedin.com/qwikresume
Address: 1737 Marshville Road, Alabama

SUMMARY

Looking to acquire a position that will enable utilizing knowledge, education, and experience. Combining strong interpersonal and communication skills, and committed to continual performance development in the workplace.

SKILLS

Coordinating, Planning, Managing, Strong Leadership, Team Player.

WORK EXPERIENCE

Chartered Accountant

R.P Gupta & Associates - January 2014 – May 2017

- Maintained financial accounts of corporate and non-corporate entities.
- Handled internal audit.
- Conducted Tax audits for income-tax reporting for various clients.
- Conducted internal management audits.
- Conducted pre-investment feasibility study.
- Financial Consulting, Tax planning, and preparation of tax returns for corporate and individual clients.
- Prepared financial statements and audited procurement documents and bills for accuracy.

Chartered Accountant

Delta Corporation - 2009 – 2014

- Maintained financial accounts of corporate and non-corporate entities.
- Handled internal audit.
- Conducted Tax audits for income-tax reporting for various clients.
- Conducted internal management audits.
- Conducted pre-investment feasibility study.
- Financial Consulting, Tax planning, and preparation of tax returns for corporate and individual clients.
- Prepared financial statements and audited procurement documents and bills for accuracy.

EDUCATION

Bachelor's in Commerce - (Mar Ivanios College)

© This Free Resume Template is the copyright of Qwikresume.com. Usage Guidelines