

ROBERT SMITH

Chief Of Operations III

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Managerial Professional and Military Veteran with a Secret Security Clearance and 20+ years of proven experience in the United States Coast Guard. Accomplished measurable results while leading teams of 8+ in a dynamic, fast - paced environment. Possess a comprehensive background in training, personnel development, payroll and human resources needs derived from conducting domestic and global operations in the military.

EXPERIENCE

Chief Of Operations III

WINDY BOY ENTERPRISES, LLC - JANUARY 2011 - 2020

- Monitor businesses and agencies to ensure that they efficiently and effectively provide needed services while staying within budgetary limits.
- Identify need for initial or supplemental project resources.
- Locate, select, and procure merchandise for resale, representing management in purchase negotiations.
- Recommend locations for new facilities or oversee the remodeling of current facilities.
- Establish and execute a project communication plan.
- Manage project execution to ensure adherence to budget, schedule, and scope.
- Assess current or future customer needs and priorities through communicating directly with customers, conducting surveys, or other methods.

Chief Of Operations

Delta Corporation - 2010 - 2011

- Serves as the Transportation Brigade liaison to the Surface Deployment and Distribution Command (SDDC).
- In that role, provide advice and guidance on utilization of transportation Brigade in support of Installation Transportation Officers and deploying .
- Duties included but were not limited to the daily operations of the corporation.
- Guest services, Marina services, student services, tenant services and community alliances.
- In 2015 the company underwent corporate changes and successfully sold its assets.
- Job Duties Bookkeeping, answering multi-line telephones, inventory, ordering and stocking supplies, typing documents and letters, upkeep of employee.
- Serves as the Transportation Brigade liaison to the Surface

Deployment and Distribution Command (SDDC).

EDUCATION

- SP Ed in Education - (UCLA, Mentorship by Dr. Gilbert Stout Western Pacific University)

SKILLS

Human Resources, Leadership, Data Analysis, Personnel Development, Organization/Communication.