

# Child Nutrition Assistant

## ROBERT SMITH

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### Objective

Customer service and support, Meal preparation for over 750 children during school year. Experience Delhaize/ Food Lion 12/12 until 5/13 Customer Service Representative/ Merchandiser Used knowledge of products and services to answer customer questions. Accept payment, providing receipts and making change as needed.

### Skills

Knowledge of Hygiene Issues, Hazard Awareness, Management.

### Work Experience

#### Child Nutrition Assistant

##### Edgecombe County Schools - October 2014 - 2020

- Completed required paperwork administer special assignments and projects.
- Approved and forwarded invoices and purchase orders for the foodservice department to the accounting department.
- Assisted in creating and review campus Food Production Records.
- Assisted in developing guidelines for providing services in response to disaster or emergency situations.
- Assisted in developing procedures to ensure the food production system provides safe nutritious food of high quality.
- Assisted in developing purchasing guidelines to ensure purchased food and supplies reflect product knowledge, customer preferences, district needs, policies, and nutrition objectives.
- Assisted in ensuring operational procedures for efficient and effective food production and distribution.

#### Child Nutrition Assistant

##### Delta Corporation - 2013 - 2014

- Prepare meals, dishwasher, cashier, stock food and supplies, take food temperatures, inventory.
- Set up the salad/fruit bar, prepare food, the kitchen staff, and serve about 600 children a day for just lunch, restock the salad/fruit bar.
- Feed the children that are needed every day, impacts the childrens lives because they need a healthy meal, which they may not be getting at.
- Also, show teamwork, understand that jobs are more organized when all members in the kitchen work together.
- Load and unload food items, supplies, and/or equipment.
- Maintain equipment, storage, food preparation, and serving area in a sanitary condition.
- Assist in serving food directly to students Preparing nutritious food for students Making sure work areas are clean and sanitary Cashiering.

## Education

Bachelor's In Business - 2016(Philander Smith College - Little Rock, AR)