

ROBERT SMITH

Child Nutrition Assistant Manager

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Child Nutrition Assistant Manager classification is distinguished from the classification that it performs basic and routine food service duties, while the latter is assigned more complex food service duties along with other responsibilities.

CORE COMPETENCIES

Management, Sanitation, Cooking.

PROFESSIONAL EXPERIENCE

Child Nutrition Assistant Manager

ABC Corporation - August 2010 – April 2012

Key Deliverables:

- Assisted in establishing standards for receiving, storing, and inventorying food and non-food supplies based on sound principles of management.
- Assisted in monitoring USDA commodity shipments and inventory. Assist with training of new personnel
- Assisted in providing technical assistance and training for school food service personnel, school administrators and other school support staff.
- Assisted in preparing (washing, processing, assembling, portioning and warming) and serving of menu items, following standardized recipes and procedures; maintaining food quality standards including appearance and nutritional requirements.
- Assisted in the accurate completion of a monthly physical inventory, daily production records, and in the preparation of other records as deemed necessary for the efficient operation of the program and auditing purposes.
- Assisted in the administration and evaluation of ongoing programs of individual and group developmental and educational activities for children implementation and execution.
- Assisted the Child Development Center Director in the daily operations of the Child Development Center.

Child Nutrition Assistant

Delta Corporation - 2009 – 2010

Key Deliverables:

- Make nutritious meals, follow sanitary procedures, prepare for the next days meals, and distribute them amongst different meal periods.
- Work in different areas and come in when needed other than scheduled shifts.
- Assist with meal serving.
- Provides preparation of food portions; prepares cafeteria counter and assists in setting up food serving lines; aids in serving food; replenishes.
- Worked to provide nutritious lunches, and guidance to elementary children while spying on kids.

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- Prep/ prepare meals from scratch using recipes for approximately 450 children and staff, document time, and temps of all cooked/ uncooked foods, .
- Serv Safe qualified, elected employee of the year.

EDUCATION

- Bachelor of Science in Clinical Psychology - (Liberty University - Lynchburg, VA)