

ROBERT SMITH

Childcare Worker

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SUMMARY

To obtain a rewarding and challenging position which offers the opportunity for growth and fully utilizes my interpersonal and customer services skills.

CORE COMPETENCIES

Knowledge of Microsoft Word with the ability to navigate the internet; excellent communication, interpersonal and organizational skills.

PROFESSIONAL EXPERIENCE

Childcare Worker

ABC Corporation - February 2012 – March 2015

Key Deliverables:

- Maintained a safe play environment and observed and monitored childrens play activities.
- Supported childrens emotional and social development, encouraging understanding of others and positive self-concepts.
- Identified signs of emotional or developmental problems in children.
- Prepared nutritional meals, snack and beverages.
- Instructed children in safe behavior, such as seeking adult assistance when crossing the street and avoiding contact or play with unsafe objects.
- Modeled appropriate social behaviors and encouraged concern for others to cultivate development of interpersonal relationships and communication skills.
- Observed childrens behavior for irregularities, took temperature, transported children to doctor, and administered medications, as directed, to maintain childrens health.

Childcare Worker

ABC Corporation - 2011 – 2012

Key Deliverables:

- Maintain a safe play environment.
- Dress children and change diapers.
- Observe and monitor childrens play activities.
- Sanitize toys and play equipment.
- Assist in preparing food and serving meals and refreshments to children.
- Help children with homework and school work.
- Regulate childrens rest periods.

EDUCATION

- General Studies - (Eugene Washington Rhodes Academy - Philadelphia, PA)