



NOAH WILLIAMS

Chiropractic Technician

PROFESSIONAL SUMMARY

With a decade of experience as a Chiropractic Technician, I specialize in providing exemplary patient care and operational support. My expertise includes managing patient intake, executing therapeutic modalities, and ensuring regulatory compliance. I am dedicated to enhancing patient recovery and fostering a supportive clinic environment that prioritizes well-being.

WORK EXPERIENCE

Chiropractic Technician

Jun / 2018-Ongoing

Quantum Solutions LLC

Phoenix, AZ

1. Managed patient appointments and coordinated care plans to optimize treatment efficiency.
2. Assisted in therapeutic procedures, enhancing patient recovery through hands-on support.
3. Maintained a clean and safe clinical environment in compliance with health regulations.
4. Provided comprehensive patient education to promote wellness and self-management.
5. Facilitated communication between patients and healthcare providers to ensure clarity in treatment.
6. Handled administrative tasks including patient intake and insurance verification.
7. Monitored inventory and ordered supplies to maintain operational readiness.

Chiropractic Technician

Jun / 2015-Jun / 2018

Summit Peak Industries

Denver, CO

1. Utilized electronic health record systems for accurate patient documentation and scheduling.
2. Responded to patient inquiries and managed multi-line phone systems with professionalism.
3. Processed payments and managed billing inquiries, ensuring financial accuracy.
4. Conducted patient intake and assisted with medical history documentation.
5. Ordered office supplies and maintained inventory levels to support clinic operations.

EDUCATION

Associate of Applied Science in Chiropractic Technology

Jun / 2012 - Jun / 2015

Southern Technical College

Portland, OR

Comprehensive training in chiropractic care, patient management, and therapeutic techniques.

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SKILLS

Patient Management Software



Data Analysis Techniques



Patient Record Management



Health Information Systems



Clinical Procedure Knowledge



INTERESTS

Sports Coaching Music

Podcasts

Sports

STRENGTHS

Creativity

Competitiveness

Politeness

Listening

LANGUAGES



English



Italian



Spanish

ACHIEVEMENTS

Increased patient satisfaction scores by 25% through improved communication and care protocols.

Streamlined patient scheduling process, reducing wait times by 30%.