

ROBERT SMITH

Class Instructor

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

As a Class Instructor over 8 years responsible for knitting, photography, calligraphy, guitar, fine arts, cooking, dance, music, financial management, and others.

CORE COMPETENCIES

Training Programs, Management, Organizing.

PROFESSIONAL EXPERIENCE

Class Instructor

ABC Corporation - December 2010 – December 2011

Key Deliverables:

- Acted independently to ensure company and client employees followed EHS rules, regulation and procedures, and to initiate corrective action as deemed necessary Conducted daily safety meetings at Machine shop.
- Maintained and supplied all required safety PPE for each employee.
- Maintained operated fire equipment.
- Ensure incidents and accidents documented and reported.
- Approved permits confined space, hot work, hot taps, and inert confined space.
- Maintained tested fire water and deluge systems.
- Conducted annul mandated class refreshers for operation and lab personal.

Class Instructor

Delta Corporation - 2008 – 2010

Key Deliverables:

- Instruct craft courses - Customer service - Maintenance.
- Designed instruction about varied subject matter Engaged pupils in differing hands-on activities Managed students and their workflow on a daily basis.
- Conducted parenting classes for parents meeting the class requirement for Child Protective Services whose test has come back positive for marijuana use.
- Taught children ages 3-10 general sports techniques, skills, and sportsmanship Organized teams and volunteered at all YMCA sponsored sporting events.
- Created a fun and safe environment for students to participate in exciting activities and educational games.
- Selected Accomplishments Introduced educational games for children of all age ranges (5-21)(21-Up).
- Assisted children with personal needs and took them out on outings such as going out to eat, movies, Dave & Busters and etc.

EDUCATION

2259 Oak Street, Old Forge, New York, 13420

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- AA in Business - 1987(Cypress - Cypress, CA)