

# ROBERT SMITH

## Classroom Volunteer

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### SUMMARY

Objective Highly-motivated worker seeking Classroom Volunteer position with company in which to put my experience and skills to good use.

### CORE COMPETENCIES

Microsoft Office, Class Parties, Grade Level.

### PROFESSIONAL EXPERIENCE

#### Classroom Volunteer

**Beckman Elementary School - September 2015 – 2020**

##### Key Deliverables:

- Helped kindergartners with their everyday school tasks.
- Helped them with their daily classwork that the teacher goes over.
- Responsible for watching the kids during their break times(yard duty).
- Get the kids homework folders prepared and organized every day.
- Assisted the kids with new learning tasks that the teacher assigns.
- Handled and controlled the childrens behavioral issues. Accomplished tutoring students in small groups.
- Maintained and arranged a neat classroom environment for the students. Reinforced and followed up on each students learning activity.

#### Classroom Volunteer

**Delta Corporation - 2012 – 2015**

##### Key Deliverables:

- Set up activities and learning centers, assist with student activities, reading with students.
- Worked weekly with Kindergarten students on an individual basis with special art projects, sight words and math.
- Assisted classroom teacher.
- Assisted the teacher with activities reading, preparing materials, games, and field trips.
- Preformed science presentations, oversaw arts & crafts, and assisted teachers with the curriculum.
- Mentored a child that seems to show behavioral problems.
- Worked with each child individually in the classroom Fulfilled the duties the teacher assigns.

### EDUCATION

- High school or equivalent in science - 2011(ahsan model high school and college - sumandri,pakistan)