Robert Smith

Cleaning Attendant

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
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PERSONAL STATEMENT

A highly organized and efficient team player with a reputation for integrity, dependability, and a strong work ethic. Flexible and versatile team player who will work hard and excel in any environment.

WORK EXPERIENCE

Cleaning Attendant

ABC Corporation - January 2001 – June 2008

Responsibilities:

- Provided basic services requested by the guests.
- Assisted and interacted with guests that need special services.
- Performed basic housekeeping duties and supervised if the need arises.
- Overseen and supervised housekeeping activities.
- Handled guests concerns, issues, and complaints.
- Sterilized Chemical Bottles and surfaces throughout the hotel.
- Removed unsanitary trash and linen from guestrooms.

Cleaning Attendant

Delta Corporation - 1998 – 2001

Responsibilities:

- Provided basic services requested by the guests.
- Assisted and interacted with guests that need special services.
- Performed basic housekeeping duties and supervised if the need arises.
- Overseen and supervised housekeeping activities.
- Handled guests concerns, issues, and complaints.
- Sterilized Chemical Bottles and surfaces throughout the hotel.
- Removed unsanitary trash and linen from guestrooms.

Education

Associate Of Applied Science In Business Administration - 2014(Wallace Community College - Eufaula, AL)

SKILLS

Time Management, Teamwork, Prioritizing.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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