

# **EVELYN WHITE**

# **Cleaning Contractor**

### **PROFESSIONAL SUMMARY**

Results-oriented Cleaning Contractor with 7 years of diverse experience in delivering exceptional cleaning services for both commercial and residential properties. Known for upholding the highest hygiene standards and fostering client relationships, I am dedicated to creating clean, safe environments. My proactive approach and attention to detail drive successful outcomes and customer satisfaction.



#### 🔛 WORK EXPERIENCE

## **Cleaning Contractor**

Mar / 2020-Ongoing

#### WidgetWorks Inc.

- **耳** Denver, CO
- 1. Managed daily cleaning operations for multiple commercial and residential properties, ensuring adherence to hygiene standards.
- 2. Utilized advanced work order management systems to track cleaning tasks and vendor performance.
- 3. Coordinated and scheduled preventive maintenance services. ensuring timely completion and client satisfaction.
- 4. Maintained compliance with city and state regulations regarding sanitation and safety.
- 5. Developed efficient cleaning schedules to optimize team performance and resource allocation.
- 6. Communicated effectively with vendors to ensure high-quality service delivery and project execution.
- 7. Reviewed and updated cleaning protocols to enhance service quality and operational efficiency.

### **Cleaning Contractor**

Mar / 2018-Mar / 2020

#### Silver Lake Enterprises

- **¥** Seattle, WA
- 1. Conducted thorough inspections of cleaned units, ensuring all specifications were met before client handover.
- 2. Managed paperwork and payroll for a team of cleaners, facilitating smooth operations and timely payments.
- 3. Provided comprehensive cleaning services tailored to the unique needs of commercial clients.
- 4. Executed general office cleaning tasks, including trash removal and vacuuming.
- 5. Performed maintenance tasks such as dusting, mopping, and window cleaning to maintain a pristine environment.
- 6. Trained new staff on cleaning protocols and safety practices to ensure compliance and efficiency.

# EDUCATION

Associate of Applied Science in Facility Management

Mar / Mar / 2016 2018

Greenwood Community College

■ Denver, CO

Focused on facility operations, maintenance, and management principles.

- (123) 456 7899
- Los Angeles
- www.qwikresume.com



#### SKILLS

Cleaning Equipment Operation

Cleaning Protocol Implementation

Client Relationship Management

**Green Cleaning Practices** 

**Emergency Response** 

**Equipment Maintenance** 



# INTERESTS

Scuba Diving

E-sports

🗪 Reading Fiction ខ Puzzle Solving



Stewardship

Teamwork

🗞 Tenacity

Vision







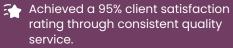


English

Mandarin

Spanish





Reduced cleaning time by 20% through the implementation of efficient cleaning protocols.