



ISABELLA CLARK

Clinical Coding Specialist

✉ support@qwikresume.com

☎ (123) 456 7899

📍 Los Angeles

🌐 www.qwikresume.com

PROFESSIONAL SUMMARY

Accomplished Clinical Coding Specialist with 5 years of experience in medical coding and billing across diverse healthcare settings. Proficient in ICD-10, CPT, and HCPCS coding, ensuring compliance and accuracy. Known for enhancing coding efficiency through meticulous data analysis and collaboration with clinical teams, ultimately driving improved patient care and operational success.

WORK EXPERIENCE

Clinical Coding Specialist

📅 Apr / 2022–Ongoing

WidgetWorks Inc.

📍 Denver, CO

1. Coded Inpatient and Outpatient encounters in accordance with ICD-10 and CPT guidelines using MEDITECH, ensuring accuracy and compliance.
2. Conducted bill holds reconciliation to align with hospital standards, facilitating timely revenue cycle management.
3. Communicated effectively with physicians and various departments to clarify documentation and coding requirements.
4. Managed retrospective and prospective coding queues for major insurance providers, enhancing operational efficiency.
5. Abstracted clinical data from electronic health records, ensuring precise coding for optimal billing outcomes.
6. Reviewed diverse chart types for accurate diagnosis coding, focusing on maximizing reimbursement and compliance.
7. Coded complex Interventional Radiology procedures, maintaining high standards of accuracy and compliance.

Clinical Coding Specialist

📅 Apr / 2020–Apr / 2022

Cactus Creek Solutions

📍 Phoenix, AZ

1. Performed regular audits of coded data to ensure adherence to coding guidelines and regulations.
2. Participated in ongoing training sessions to stay updated on coding changes and best practices.
3. Collaborated with healthcare teams to implement improvements in coding workflows and documentation practices.
4. Provided feedback to clinical staff regarding documentation deficiencies to enhance coding accuracy.
5. Assisted in the development of coding policies and procedures to streamline operations.
6. Engaged in quality improvement initiatives aimed at reducing coding discrepancies.

EDUCATION

Associate of Applied Science in Health Information Management

📅 Apr / 2018 – Apr / 2020

Health Sciences College

📍 Santa Monica, CA

Focused on health information management principles and practices, including medical coding.

SKILLS

Data Entry Skills

Time Management And Organization

Interpersonal Skills

Conflict Resolution

Analytical Skills

Organizational Skills

INTERESTS

🤿 Scuba Diving

🎮 E-sports

📖 Reading Fiction

🧩 Puzzle Solving

STRENGTHS

📋 Stewardship

👥 Teamwork

🔑 Tenacity

👁 Vision

LANGUAGES



English



Mandarin



Japanese

ACHIEVEMENTS

★ Achieved a 98% accuracy rate in coding audits, exceeding industry standards.

★ Streamlined coding processes, reducing billing errors by 15% through enhanced training.