

ROBERT SMITH

College Tutor(Full time)

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SUMMARY

Enthusiastically professional with over years of experience in the education filed seeking an administrative position that utilizes all of the training and education experiences.

SKILLS

Scheduling, Time Management.

WORK EXPERIENCE

College Tutor(Full time)

ABC Corporation - September 2008 – June 2013

- Planned all academic lessons in the core subject of mathematics with all grades.
- Provided academic guidance for over(2,120) students at both (Fontana and Jurupa Hills High school).
- Supervised over 14 college tutors at (Fontana High School) while plaining and creating, tutor training, and workshops for all upcoming new tutors.
- Trained tutors to differentiate between spotting and finding any and all academic challenges the students.
- Created parent and teacher workshops with learning stations and power points showing casing parents.
- Created student learning achievement plans for all (2,120) students.
- Planned and implement educational activities, science lessons, crafts for the students.

College Tutor

Delta Corporation - 2004 – 2008

- Tutor for Spanish, mathematics, statistics, economics.
- Peer counseling for improvement of grade point average.
- one on one orientation for students with physical and mental disabilities.
- elaborate plan of action for each student.
- At College Nannies and Tutors, I help students, middle school through High School, with classes that they are struggling in.
- Help them catch up with their late work, learn time management, and help them find ways to succeed on their own.
- Through doing this, I have learned more about my strengths and weaknesses, and how to cater to individual needs.

SCHOLASTICS

- AA in Mathematics - (LA TRADE TECH COLLEGE - Los Angeles, CA)