# **Robert Smith**

# Commercial Vehicle Operator

# **PERSONAL STATEMENT**

To obtain a Commercial Vehicle Operator, responsible for Preparing maintenance reports and maintain records on vehicle parts used in the maintenance program, Training employees on how to perform maintenance tasks effectively and safely, and also Providing guidance to internal and external customers regarding policies, procedures and tools used to perform vehicle maintenance activities.

# **WORK EXPERIENCE**

# **Commercial Vehicle Operator**

ABC Corporation - 2014 - 2022

Responsibilities:

- Made sure drivers have proper driving licences and insurance information.
- Followed safety regulations and ensure compliance with regulations.
- Enforced safety policies.
- Monitored drivers' performance and conduct themselves properly in accordance with company policies.
- Maintained a fleet of more than 50 commercial vehicles.
- Maintained a fleet of more than 100 trucks on an annual basis.
- Ensured the vehicles are maintained to meet operational standards including driver training, vehicle maintenance, vehicle inspections, vehicle inspections by other companies, transportation of hazardous materials, etc.

# **Commercial Vehicle Operator**

Delta Corporation - 2007 - 2009

Responsibilities:

- Loading and unloading cargo or passenger vehicles.
- Providing towing services.
- Braking, steering and maneuvering in traffic.
- Setting up temporary parking facilities for loading or unloading vehicles.
- Operating engines to propel the vehicle while in motion.
- Operating an emergency braking system when necessary.
- Maintaining the vehicles structural integrity to enable continued operation of the vehicle after damage has occurred.

#### **Education**

**GED** 

# **CONTACT DETAILS**

1737 Marshville Road, Alabama (123)-456-7899 info@qwikresume.com www.qwikresume.com

#### **SKILLS**

Policy Management, Vehicle Assistant, Planning.

#### **LANGUAGES**

English (Native)
French (Professional)
Spanish (Professional)

# **INTERESTS**

Climbing Snowboarding Cooking Reading

#### REFERENCES

Reference – 1 (Company Name) Reference – 2 (Company Name)