

# AVA DAVIS

## Associate Commissary Manager

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles 🌐 www.qwikresume.com

### PROFESSIONAL SUMMARY

With 5 years of experience in commissary operations, I excel in managing inventory processes, ensuring regulatory compliance, and optimizing service delivery. My strong leadership and analytical skills drive team performance and enhance operational efficiency. I am dedicated to improving customer satisfaction while achieving organizational objectives through effective resource management.

### WORK EXPERIENCE

#### Associate Commissary Manager

Maple Leaf Consulting

📅 Jun / 2022-Ongoing

📍 Toronto, ON

1. Managed customer inquiries and directed them to appropriate departments to ensure efficient service.
2. Provided expert advice on merchandise selection to enhance customer satisfaction.
3. Resolved customer complaints effectively, maintaining a high level of service.
4. Processed transactions accurately using cash registers, including cash and card payments.
5. Maintained accurate records of food and equipment inventories.
6. Coordinated product deliveries and conducted inventory audits to ensure stock levels were met.
7. Designed promotional displays to attract customers and drive sales.

#### Commissary Manager

Cactus Creek Solutions

📅 Jun / 2020-Jun / 2022

📍 Phoenix, AZ

1. Established and maintained security protocols to safeguard commissary operations.
2. Maintained comprehensive records of commissary stock, including invoices and inventory reports.
3. Oversaw all operational procedures, ensuring compliance and efficiency.
4. Supervised and trained staff to enhance team performance and service delivery.
5. Managed the ordering, receiving, and stocking of inventory to meet operational needs.
6. Coordinated food operations for multiple restaurant franchises, ensuring quality and compliance.

### EDUCATION

#### Bachelor of Science in Business Management

Springfield University

📅 Jun / 2018-Jun / 2020

📍 Denver, CO

Focused on operations management and organizational behavior.

### SKILLS

Team Leadership And Development

Inventory Control And Management

Supply Chain Management

Food Safety Standards

### ACHIEVEMENTS

- 🌟 Increased inventory accuracy by 20% through streamlined auditing processes.
- 🌟 Achieved a 15% reduction in operational costs by optimizing supply chain management.
- 🌟 Enhanced customer satisfaction scores by 30% through improved service protocols.