



# AVA DAVIS

## Communications Project Manager

support@qwikresume.com

(123) 456 7899

Los Angeles

www.qwikresume.com

### PROFESSIONAL SUMMARY

With a decade of experience in communications project management, I excel in leading strategic initiatives that drive engagement and align with corporate objectives. My expertise encompasses managing cross-functional teams, delivering high-impact messaging, and utilizing data-driven insights to enhance stakeholder communication. I am dedicated to fostering collaboration and achieving measurable results across diverse platforms.

### WORK EXPERIENCE

#### Communications Project Manager

Mar / 2019-Ongoing

Maple Leaf Consulting

Toronto, ON

1. Oversaw all communication-related issues for the combat trainers and observers, ensuring seamless technical support and system integration.
2. Prepared and presented comprehensive maintenance and supply reports to executive leadership, addressing communication challenges and operational updates.
3. Managed logistical operations for tactical communications, overseeing an inventory valued over \$1 million.
4. Maintained and optimized over 30 workstations, ensuring operational efficiency and reliability.
5. Directed the planning and installation of advanced Signal support systems, enhancing operational capabilities.
6. Provided training on automation and communication systems, improving team proficiency and system utilization.
7. Supervised information services staff, ensuring effective management of communication resources.

#### Communications Project Manager

Mar / 2015-Mar / 2019

Crescent Moon Design

Portland, OR

1. Served as a key liaison for a \$1 billion international infrastructure management software company, enhancing brand visibility.
2. Collaborated with global vendors to adapt brand messaging for international markets, enhancing cultural relevance.
3. Oversaw the strategic management of Salesforce databases, improving communication tracking and customer engagement.
4. Directed creative initiatives for the Web Hagar USA site, optimizing email and print campaigns for maximum impact.

### EDUCATION

#### Master of Arts in Communication

Mar / 2012-Mar / 2015

University of Southern California

Seattle, WA

Focused on strategic communication practices and project management principles.

### SKILLS

Bilingual Communication



Creative Problem Solving



Content Strategy



Digital Marketing



Influencer Outreach



Press Release Writing



### INTERESTS

Podcasts

Language Learning

Dancing

Cycling

### STRENGTHS

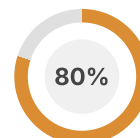
Intuition

Leadership

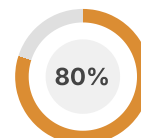
Listening

Mentorship

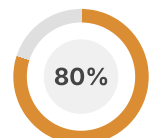
### LANGUAGES



English



Russian



Dutch

### ACHIEVEMENTS

Successfully led a communications campaign that increased audience engagement by 40% over six months.

Streamlined project workflows, reducing delivery times by 25% while maintaining quality standards.