

HENRY WALKER Community Development Director

support@qwikresume.com

(123) 456 7899

Los Angeles

www.qwikresume.com

PROFESSIONAL SUMMARY

Dynamic Community Development Director with over 10 years of experience in fostering community engagement and driving sustainable development initiatives. Proven track record in managing projects, securing funding, and collaborating with stakeholders to enhance community resources and services. Adept at strategic planning, program implementation, and building partnerships to promote social equity and economic growth.



WORK EXPERIENCE

Community Development Director

mar/2018-Ongoing

Thicago, IL

Blue Sky Innovations

- 1. Oversaw daily operations of the Community Development office, ensuring efficient service delivery.
- 2. Evaluated applications for zoning and building permits, ensuring compliance with state and local regulations.
- 3. Conducted on-site inspections for construction projects, ensuring adherence to safety standards.
- 4. Enforced local ordinances and supervised code enforcement personnel.
- 5. Acted as a liaison with the Zoning Hearing Board, facilitating community engagement.
- 6. Reviewed subdivision and land development projects, collaborating with the Planning Commission.
- 7. Managed department budget and attended council meetings to advise on relevant ordinances and initiatives.

Community Development Director

mar/2015-Mar/2018

Silver Lake Enterprises

- **耳** Seattle, WA
- 1. Transitioned from previous role to pursue enhanced career opportunities while fostering community relations.
- 2. Built strong relationships with local leaders and organizations to enhance fundraising efforts for community programs.
- 3. Utilized data analysis to create impactful reports for strategic planning.
- 4. Directed long-term planning initiatives, overseeing building and engineering review services.
- 5. Established after-school programs addressing the needs of at-risk youth and community outreach.
- 6. Created and managed a Real Estate Development Department with oversight of a \$1.5M budget.

Program Evaluation Project Management Data Management Collaboration Skills Problem Solving **INTERESTS Podcasts** Language Learning 🎵 Dancing **%** Cycling **STRENGTHS** Intuition 👺 Leadership • Listening Mentorship

SKILLS

Social Justice Awareness

EDUCATION

Master of Public Administration

mar/2012-Mar/2015

University of Pennsylvania

■ Denver CO

Focused on community development and public policy.

80%

English

ACHIEVEMENTS

LANGUAGES

Secured \$500,000 in grants to support community revitalization projects.

80%

Arabic

1 Implemented a community outreach program that increased resident participation by 30%.

Italian