

Robert Smith

Community Integration Specialist

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

PERSONAL STATEMENT

Hard-working, compassionate individual focused on learning the skills necessary to be an outstanding advocate and drug counsellor with strengths that include exceptional analytical abilities coupled with empathy, to-judgment, and a hands-on approach.

SKILLS

Special Needs, Customer Service, Daily Activities, Management,

WORK EXPERIENCE

Community Integration Specialist

ABC Corporation - September 2008 - April 2010

Responsibilities:

- Planned, developed, and implemented the Community Integration program from the ground up.
- Formed relationships with community contacts and resources to meet the needs of the consumers.
- Effectively managed a caseload of 15-20 consumers with severe and persistent mental illness and chemical dependency.
- Assisted consumers in finding a variety of community and career-based activities which resulted in an increased quality of life.
- Provided ongoing support and encouragement to foster the growth and success of consumers, in the community.
- Developed a personalized service plan and completed detailed weekly progress notes on each consumer to document their success.
- Worked with adults with disabilities.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

Community Integration Specialist

Delta Corporation - 2006 - 2008

Responsibilities:

- Provides recovery and resiliency based supports to improve the quality of life Focus on acquiring and/or improving housing situation Carefully evaluates.
- One-to-one direct support of adolescents with developmental disabilities and severe challenging behaviors in community in-home settings while working.
- Direct Support of individuals with developmental disabilities in the community and residential settings while working toward goals and valued outcomes.
- Communicated with the treatment team; documented units of services; provided therapeutic crisis intervention; administered medications.
- Manage Consumer Cases Assist Consumers with Relocation from a nursing home back into the community Answer Phones, Audit Case Files Assist consumer.
- Assisted individuals at their volunteer sites.
- Help participants accomplished their goals.

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)

Education

MBA in Business Administration and Leadership - (Loyola University
Maryland - Baltimore, MD)