

Robert Smith

Computer Assembler

PERSONAL STATEMENT

As a Computer Assembler, responsible for training employees, assembling computers, following and establishing IT producers, and also assembling and installing computer software, etc.

WORK EXPERIENCE

Computer Assembler

ABC Corporation - November 2002 - February 2003

Responsibilities:

- Produced computer systems from the ground up, including engineering prototypes for Hewlett Packard.
- Trained employees in computer assembly.
- Assembled computers; properly placed wire connections Installed motherboards, processor chips, heat sink, memory, video, network cards, hard, floppy.
- Built various types of Desktop / Servers in different configurations.
- Improvised on company quality policy for improvement that ensures customer satisfaction.
- Followed and established IT procedures, guidelines, and timelines.
- Assembled and installation of computer software and hardware.

Computer Assembler

Delta Corporation - 1999 - 2002

Responsibilities:

- Familiarity with using different types of hands-on tools like screwdrivers and pliers Ability to handle and complete multiple computer assembly.
- Responsible for reporting to the owner of the day-to-day managing operations Safely install and prepare Dell computers for programming at schools K-.
- Assembling "I.B.M." compatible computers Installing operating system and software Testing computers for errors and repairing Assisting help desk.
- Responsible for disassembling, reassembling computers utilizing a variety of hand tools and fixtures.
- Managing parts sensitive to damage, ensuring the unit meets all assembly and quality criteria to achieve high customer satisfaction.
- Utilized interfacing with a PC in data collection, problem description note-taking, and performed verification testing to ensure the problem.
- Manufacturing line assembler.

Education

High School Diploma

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

MS Office, Presentational Skills, Assembling Skills.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)