Computer Teacher

ROBERT SMITH

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Objective

4 years of experience as a Computer Teacher. Seeking to obtain a career opportunity in the customer service company where superb leadership skills and teamwork will create a productive and rewarding environment for both the clients and employees.

Skills

Copy Editing, CSS, HTML, Java, Microsoft Office Suite, Spanish, Photoshop, Architecture, Autodesk Maya, And Adobe Creative Suite.

Work Experience

Computer Teacher

Desoto County Schools - January 2012 – May 2015

- Assists the teacher in planning and maintaining a safe, clean, learning environment and in.
- Follows the TCSD performance standards, all state policies and procedures and a written work plan.
- Maintains a positive, calm attitude and a soft voice, and encourage this attitude and voice.
- Maintains a cooperative attitude of working together with the teacher, volunteers, parents, and program specialists in planning and implementing activities.
- Assists teacher to implement the developmental assessment for each child.
- Plans with and assists the teacher in preparing materials and supplies in advance for activities.
- Assists the teacher in maintaining confidential child classroom folders.

Computer Instructor

XYZ - July 2011 – December 2011

- Assists the teacher in maintaining a confidential assessment binder, consisting of developmental assessments, individual goals, and observations of progress toward meeting goals.
- Shares in the development and implementation of written lesson plans with the teacher.
- Use remediation strategies to improve students learning an ability in all subjects areas needed.
- Design, facilitate, and teach the computer instruction component.
- Prepared to execute lesson plans, assigning tasks, and evaluating student work and progress.
- Develop a course syllabus, assess, supervise, and motivate high school students.
- Have basic computer knowledge of software, MSOffice, and assist program students with program presentation.

Education

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Bachelor in Liberal Arts - January 2008 to May 2010(University Of Mississippi)Associate Of Arts in Elementary Education - 2004 to 2006(Northwest Community College - Senatobia, MS)
Diploma in Education/ Achievements & Skills - August 1981 to May 1993(Rosa Fort High School)

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