

EMMA JOHNSON

Comsec Manager

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PROFESSIONAL SUMMARY

A results-oriented Comsec Manager with 5 years of specialized experience in the protection and management of classified communication systems. Expertise in developing and implementing comprehensive communication security frameworks that ensure compliance with federal regulations and industry standards. Successfully managed COMSEC inventories, conducted audits, and provided critical support for secure communication operations, enhancing overall information security posture.

WORK EXPERIENCE

Comsec Manager

📅 Jan / 2022-Ongoing

Blue Sky Innovations

📍 Chicago, IL

1. Delivered comprehensive communication security support for over 1,000 personnel across multiple squadrons, ensuring operational readiness.
2. Managed the accounting and ordering processes for 1,100 pieces of COMSEC equipment, maintaining strict compliance with security protocols.
3. Developed and executed 45 sealed communications security packages, supporting critical exercises and operations.
4. Provided security oversight for command and control teams, enabling secure communication for high-profile events.
5. Maintained the second largest COMSEC account in the Wing, recognized for excellence during the semi-annual inspection.
6. Authored and revised COMSEC Operating Instructions, retraining 56 personnel on compliance and operational procedures.
7. Conducted thorough reconciliations of COMSEC inventories, ensuring compliance and accuracy in documentation using DIAS and KMI software.

Comsec Manager

📅 Jan / 2020-Jan / 2022

Summit Peak Industries

📍 Denver, CO

1. Analyzed network performance metrics to identify and resolve issues related to availability and utilization.
2. Developed and implemented network policies and procedures to enhance security and operational efficiency.
3. Secured network access through the configuration of firewalls and monitoring systems, ensuring compliance with best practices.
4. Collaborated with User Support teams to provide comprehensive assistance for network-related issues.
5. Managed the administration of network devices, including routers, switches, and firewalls, ensuring optimal performance.

EDUCATION

Bachelor of Science in Information Security

📅 Jan / 2018-Jan / 2020

University of Maryland

📍 Santa Monica, CA

Focused on cybersecurity principles, risk management, and communication security strategies.

SKILLS

Strategic Planning



Cryptographic Key Management



Security Auditing



Operational Security Procedures



ACHIEVEMENTS

- 🌟 Streamlined COMSEC inventory processes, achieving a 20% reduction in discrepancies during audits.
- 🌟 Led a team to develop a new training program for 100 personnel, improving compliance with security protocols by 30%.