Robert Smith

Concessions Manager/Analyst

CONTACT DETAILS

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PERSONAL STATEMENT

To operate a clean, safe, and organized station, while providing excellent customer service, and a positive experience for all Patrons.

WORK EXPERIENCE

Concessions Manager/Analyst

ABC Corporation - 2013 – 2014

Responsibilities:

- Complete oversight and operation of concession stand Maintain complete and accurate inventories.
- Supervises the production of all menu items. Oversees all cleanliness and sanitation of stand.
- Trains and supervises all stand employees. Completes all inventory/ order forms accurately.
- Charge of stocking all concessions at multiple ball fields around the city.
- Placed orders with vendors, counted the money, prepared schedules, went to a bank for deposits and filled in at different fields as needed.
- Prepared and Delivered Nightly Bank Deposits.
- Training, Scheduling, and Supervising employees for Ticket Sales and Concessions.

Concessions Manager

ABC Corporation - 2012 – 2013

Responsibilities:

- Train workers in food preparation, and in service, sanitation, and safety procedures.
- Compile and balance cash receipts at the end of the day or shift.
- Supervise and participate in kitchen and dining area cleaning activities.
- Control inventory of supplies.
- Observe and evaluate workers and work procedures to ensure quality standards and service.
- Assign duties, responsibilities, and work stations to employees in accordance with work requirements.
- Schedule staff accordingly..

Education

SKILLS

Microsoft Office, Power point, Management.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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