

OLIVIA SMITH Asst Conductor Trainee

- **(**123) 456 7899
- **♀** Los Angeles
- www.qwikresume.com



Operational Management

Mechanical Proficiency

Logistics Coordination

Problem Solving

Data Management Skills

Technical Operations Knowledge



DIY Projects

Crafting

O Meditation

m History









✓ Integrity









English

Polish

Japanese

ACHIEVEMENTS



Achieved 100% compliance with safety inspections over 2 years.

PROFESSIONAL SUMMARY

Motivated rail professional with 2 years of hands-on experience in train operations and safety compliance. Adept at coordinating crew activities and executing efficient schedules to maximize operational performance. Eager to apply strong commitment to safety and customer service in a dynamic rail environment, contributing to seamless transport solutions.

WORK EXPERIENCE

Asst Conductor Trainee

Seaside Innovations

Feb/2024-Ongoing

📮 Santa Monica, CA

- 1. Managed equipment operations, including mounting and dismounting, setting hand brakes, and coupling air hoses.
- 2. Executed decisions on switching and spotting railroad cars to optimize train configurations.
- 3. Conducted thorough inspections of rail cars for compliance with federal regulations.
- 4. Monitored passing trains and reported observations to ensure safety standards.
- 5. Directed engineers in moving cars to align with planned configurations.
- 6. Maintained accurate logs of train car contents and destinations.
- 7. Coordinated with crew members to ensure seamless operations during transit.

Archaeologist-Caver

Crescent Moon Design

📮 Portland, OR

- 1. Conducted field research for archaeological projects while applying logistical skills.
- 2. Collaborated with teams to maintain records of cultural resources.
- 3. Utilized research techniques to identify and preserve significant cultural artifacts.
- 4. Documented and reported findings to project managers effectively.
- 5. Assisted in organizing data collected from excavation sites.
- 6. Supported project managers with comprehensive report preparation.

EDUCATION

Associate of Applied Science in Rail Operations

Feb/ 2022 Feb / 2023

Central Valley Community College

T Chicago, IL

Focused on train operations, safety protocols, and customer service.