

# ROBERT SMITH

## Outdoor Construction Superintendent

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An experienced and dependable professional with over 21+ years of delivering a strong work ethic and a variety of management skills in the construction industry as a Construction Superintendent. A proven track record and the ability to satisfy the needs and demands of the most meticulous customers and clients. A & master scheduler & committed to excellence with a proven ability to meet deadlines and exceed all expectations.

### SEPTEMBER 2005 - PRESENT

#### OUTDOOR CONSTRUCTION SUPERINTENDENT - ABC CORPORATION

- Executing all daily operations which included everything from evaluating permits, creating scopes of work, and ordering procurement of tools and materials to be delivered at specific times to conform to work schedules.
- Studying specifications to plan procedures for staffing requirements for each phase of construction, based on knowledge of available tools, equipment, and various building methods.
- Conferring with supervisory and engineering personnel, inspectors and suppliers of tools and materials to resolve construction problems and improve construction methods.
- Inspecting work in progress to ensure that work conformed to specifications and that construction schedules were followed.
- Preparing and receiving reports on progress, materials used and costs, adjusting work schedules as indicated by reports.
- Ensuring compliance through efficient record-keeping procedures and practices.
- Managing multiple projects, and supervise the trades on each job, from the ground up.

### MAY 1998 - AUGUST 2005

#### CONSTRUCTION SUPERINTENDENT - ABC CORPORATION

- Executed daily operations for the following clients; frys grocery stores, Albertsons, and Safeway major remodels; seven Shurgard mini storage (30,000 - 65,000 sq. Tilt-up bldgs); Earl Scheib paint centers; first national bank of az; rbi development and one Fredericks of Hollywood.
- Coordinated employees and subcontractors, tracking homes, keeping them on schedule and on budget.
- Ensured quality control and customer satisfaction by working closely with customers, sales staff, design center, and subcontractors to guarantee work performed met expectations of the customer.
- Worked with local city officials to obtain building inspections and Certificates of Occupancy.

- Performed final walk-through with customers, and provided detailed information on warranty services.
- Controlled production costs through review and approval of timesheets, production and service invoices, delivery, and inspection sheets. Monitored and tracked costs to avoid overruns.
- Conducted pre-construction and pre-settlement meetings with home buyers. Resolved customer service issues and production problems during the construction phase to maintain customer satisfaction.

## **EDUCATION**

Diploma- (Dave Busters School Of Construction - Saint Petersburg, FL)Diploma- (Catawba College - Salisbury, NC)HS- (High School)

## **SKILLS**

Microsoft Office, SMAW Welding, Yamaha Certified Technician, Interpret Technical Manuals, GTAW Welding, Trained Equipment Operator, Construct From Blue Prints, Build Up and Hardface Welding, and Certified Scuba Diver Less.