Robert Smith

Continuous Improvement Specialist

CONTACT DETAILS

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PERSONAL STATEMENT

As a Continuous Improvement Specialist, responsible for Leading and assisting with problem-solving strategies (5 Why) with operators, leads, and table leads, and also Supporting inside lead and table lead training/development training of all inside leads, table leads, and OJT's.

WORK EXPERIENCE

Continuous Improvement Specialist

ABC Corporation - 2006 – 2006

Responsibilities:

- Answered, tracked telephone inquiries, and assigned intake calls to 12 Career Consultants.
- Entered client intake data into a proprietary database for tracking.
- Provided Resource Room orientation to clients including electronic and online career resources.
- Directly supported the Director of Business Relations Composed Ohio Business Leadership Network minutes Served as a liaison with schools to enroll and register clients for computer training.
- Assisted with outreach efforts at job fairs and community events.
- Created spreadsheets, letters, and correspondences.
- Scheduled, administered, and scored computer assessments and TABE tests.

Continuous Improvement Specialist

Delta Corporation - 2000 – 2005

Responsibilities:

- Responsible for the implementation of the Lean Enterprise plan using Lean Principals.
- Duties include Implementing ergonomic and safety improvements Value Stream Mapping Tracking of Lean savings Running SMED or Kaizen events Conference.
- Include, but are not limited to Supervision of 50 unionized employees Ensure TS16949 quality systems are adhered to Make certain customer shipments.
- Created work instructions and Standard Operating Procedures in the packaging department and as needed in other departments.
- Created PowerPoint instructions for all associates in the packaging and maintenance department.
- Trained all associates in the packaging department on new procedures.
- Filled in for Production Lead as needed.

Education

Bachelor Of Science

SKILLS

Proficient With Microsoft Office, Creative Skills, Customer Service.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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