



MIA TAYLOR

Convenience Store Clerk

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles
🌐 www.qwikresume.com

💡 SKILLS

Inventory Management



Customer Service



Cash Handling



Merchandising



Point of Sale Systems



🚀 INTERESTS

📖 Astronomy

📖 Surfing

📖 Martial Arts

📖 Community Service

👊 STRENGTHS

⚙ Originality

⚙ Empathy

⚙ Patience

⚙ Perseverance

🗣 LANGUAGES



English
80%



Hindi
80%



Indonesian
80%

🏆 ACHIEVEMENTS

- 🌟 Increased customer satisfaction ratings by 20% through exceptional service.
- 🌟 Achieved 95% accuracy in cash handling and register operations.

👤 PROFESSIONAL SUMMARY

Dedicated Convenience Store Clerk with 5 years of experience in customer service, inventory management, and cash handling. Committed to providing excellent service and maintaining a clean, organized store environment.

💻 WORK EXPERIENCE

Asst. Convenience Store Clerk

📅 Dec / 2020-Ongoing
📍 Chicago, IL

Blue Sky Innovations

1. Provided exceptional customer service by greeting and assisting customers with product inquiries.
2. Processed cash and credit transactions accurately, ensuring a balanced cash register.
3. Managed inventory by receiving, stocking, and organizing merchandise efficiently.
4. Maintained cleanliness and organization of the store, including shelves and work areas.
5. Executed promotional displays to enhance product visibility and sales.
6. Conducted regular inventory checks to minimize stock discrepancies.
7. Trained new staff on store policies and customer service best practices.

Convenience Store Clerk

📅 Dec / 2019-Dec / 2020
📍 Phoenix, AZ

Cactus Creek Solutions

1. Delivered outstanding customer service by assisting with product location and inquiries.
2. Handled cash and credit card payments with precision and care.
3. Received and organized merchandise, ensuring proper stock levels.
4. Completed all necessary paperwork related to inventory and sales.
5. Maintained a clean and organized store environment for customers.

🎓 EDUCATION

Associate of Applied Science

📅 Dec / 2018-Dec / 2019
📍 Santa Monica, CA

Community College of Philadelphia

Focused on business management and customer service skills relevant to retail operations.